



PRIVACY POLICY of EPI GmbH

regarding the disclosure of data for the purpose of providing services in keeping with sections 10 and 11 of the Data Protection Act of 2000 as amended, between the client, hereinafter referred to as "Principal", and EPI GmbH, hereinafter referred to as "Service Provider".

1. The term "data" in this Agreement relates to data within the meaning of the Data Protection Act which the Principal discloses to the Service Provider for the purpose of processing under the present contract.
2. The Service Provider agrees to process any data and processing results exclusively in conformity with the legal requirements.
3. The Service Provider legally declares that he has obliged all persons involved in the provision of services to maintain data secrecy within the meaning of section 15 of the Data Protection Act of 2000 before executing the tasks assigned to them. The persons involved in the provision of services shall in particular remain obliged to maintain data secrecy also after they have completed their tasks or have terminated their employment with the Service Provider. Data secrecy comprises all person-related data of natural persons, legal entities and groups of persons. In case of doubt, all data provided by the Principal shall be deemed person-related data.
4. The Service Provider agrees to use the relevant data and processing results exclusively in connection with the relevant contracts and according to the Principal's instructions. The use of data for the purposes envisaged by the Service Provider, including statistical evaluations of a person-related or non-person-related nature, requires the express written consent of the Principal.
5. The Service Provider legally declares that he has taken sufficient safety measures within the meaning of section 14 of the Data Protection Act of 2000 to prevent unlawful use of the data or unauthorised access to the data by third parties.
6. The Service Provider is entitled to contract out another service provider (subcontractor) for the provision of the service only upon written consent of the Principal.
7. The transfer and disclosure of data to foreign countries may only be executed upon written order of the Principal in compliance with the rules established in sections 12 and 13 of the Data Protection Act.
8. The Service Provider shall provide for the relevant technical and organisational conditions which the Principal requires in order to fulfil the provisions outlined in section 26 (right to information), section 27 (right to correction or deletion) and section 28 (right of objection) of the Data Protection Act of 2000 vis-à-vis an affected party within the statutory periods at all times, and shall furnish the Principal with all information relevant for this purpose. The Service Provider may exempt himself from this obligation by returning the data to the Principal immediately.
9. Upon completion of the service, the Service Provider is obliged to return all processing results and data-containing documents to the Principal, or safely store them and protect them from unauthorised access on the Principal's behalf, or destroy them as instructed.
10. The Principal shall be liable to the Service Provider for the authorised collection of the data provided to him, and that the contracts awarded to the Service Provider serve to fulfil the authorised purpose within the meaning of section 7 of the Data Protection Act and are not contradictory to any other provisions.
11. The Service Provider will furnish the Principal with the information necessary to monitor adherence to the obligations outlined under items 2 to 7.

On behalf of the Service Provider:

On behalf of the Principal:

EPI GmbH
Service Provider

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Principal

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Date, signature

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Date, signature